



MotoXpress ("we", "us", "our") complies with the New Zealand Privacy Act 1993 ("the Act") when dealing with personal information.

Personal information is information about an identifiable individual (a natural person, "you", "your").

This policy sets out how we will collect, use, disclose and protect your personal information.

Why we collect

We collect personal information to conduct our transport operations. Providing some information is optional.

How we collect

We collect personal from you when you provide personal information to us, including via our website or Facebook page or through any contact with us (e.g. telephone call or email).

We collect information to

- verify your identity (if we are required to),
- to provide transport quotes and/or services to you,
- to improve the services we provide to you,
- to send our invoices to you (bill you),
- to provide transport updates to you,
- to respond to communications from you,
- to provide you with information about our services or offers.

Your rights

If you do not agree with our Privacy Policy and if you choose not to provide us with your name, contact phone number, email address, pick up address, delivery address and billing information, we will be unable to provide our transportation services to you and you should not use our website.

Your information

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please contact us at <u>kane@motoxpress.co.nz</u>.

Policy changes

We may change this policy and if we do it will be uploaded to our website. The change will apply from the date we upload the revised policy.

For more information on the Act see <u>www.privacy.org.nz</u>.